



**Full Page with Bleed:**

Document Size - 8.125" x 10.25"

Margins Set to .375" (all type must stay within the margins)

Bleeds need to be set to .25" all the way around document

**Full Page without Bleed:**

Document Size - 8.125" x 10.25"

Margins Set to .375" (all type **AND IMAGES** must stay within the margins)

**Half Page:**

Document Size - 7.375 x 4.5

(all type and image must stay within this size)

**Quarter Page:**

Document Size - 3.5 x 4.5

(all type and image must stay within this size)

Blue = page margins

Pink = page bleed